

Lindsay Bishop

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Art professional with 16 years of experience specializing in graphic design, production, and creative solutions. Proficient at producing designs in a fast paced environment with attention to detail. Proven leadership utilizing communication skills to work collaboratively within diverse cultures and nationalities.

Skills

Illustrator, InDesign, Photoshop, Dreamweaver, Filemaker Pro, FlexiSign, Large Format Printing, Cross Platform Trained CoreBridge Management System, Excel, Onyx RIP, Summa Cutter, Project Management, Data Entry, Illustration

Experience

Graphic Designer: Signs By Tomorrow, Arlington, VA, 2014 - Present

- Design and assemble signs, banners, and posters for offices, wayfinding signs, and trade shows
- Serve as final quality control to ensure printing and end product is accurate
- Design in-house advertising and direct mailings
- Preflight client files for printing

Production Assistant: Poppi Inc., Alexandria, VA, 2013 - 2014

- Fabricated and manufactured jewelry in a variety of methods and materials
- Packed, transported, and set up art for craft shows
- Photographed, edited photos, and updated data for website and email marketing

Graphic Designer: Whole Foods Market, Washington DC & Silver Spring, MD, 2005 - 2013

- Project management and design of all in-house signage, publications, posters, flyers, integrated advertising campaigns, and brochures in accordance to regional and global design standards
- Worked with outside printing companies handling files, invoices and proofs
- Created unique and original hand drawn chalkboards
- Constructed displays for sales and promotions from concept to production
- Maintained and updated sign database for thousands of products
- Team member of the month: November 2005 & July 2009
- Regional design award recipient for Whole Body promotional display that resulted in Silver Spring earning “top 3 in the region” in Alaffia skin care sales

Production Assistant: David Bacharach, Cockeysville, MD, 2002 - 2003

- Fabricated jewelry, furniture, and art work for shows and sales
- Packed for shows, set up, and installed art
- Updated database and maintained inventory of artwork

Studio and Gallery Assistant: Dina Varano Gallery, Chester, CT, 2001 - 2002

- Produced original jewelry pieces for collection
- Set up jewelry displays for craft shows
- Acted as Assistant Manager for Dina Varano Jewelry Gallery

Costume Department Assistant: Center Stage, Baltimore, MD, 1999 - 2001

- Constructed costumes in a wide variety of historical styles and designs
- Prepared costumes and ran wardrobe for nightly performances
- Constructed and maintained wigs

Volunteering

Visarts, Rockville, MD 2016

- Greet and assist gallery visitors
- Make sure artwork isn't damaged and all installations and videos are in proper working order

Smithsonian Museum of Natural History, Washington DC, Summer 2004

- Transferred historical fish drawings to archival storage, removing all acidic mounting and storage material
- Labeled and filed drawings in the collection using numerical system

Education

Maryland Institute College of Art: Baltimore, MD

Bachelor of Fine Art, Graduated 1999

Maryland Institute College of Art: Continuing Studies, Baltimore, MD, 2010

Professional Development: Dreamweaver Part 1&2

NOVA Community College: Continuing Education, Alexandria, VA, 2010 & 2015

AutoCAD Level I: Basic 2-D Drawing
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